

## Educational Committee Meeting Minutes – 01/11/10

In attendance:

Kristy Walson  
Alberto Brioso  
Clarice Sollog  
Ian Lahiff  
Karen Stiles

Rob Carey & Connie Owens – PR Committee Liaisons attended to aid our committee with PR and information distribution of Committee events.

During the first meeting of 2010, we covered the following:

- Introduced new members which attended
- Discussed having monthly meetings on either the 1<sup>st</sup> or 2<sup>nd</sup> Monday of the month.
- Discussed partnering with PPI and Brightworks for this years workshops. As of now, the Central Florida Chapter will be responsible for providing a venue and for any catering during the workshops. Initial 10 registrant's fees will go directly to PPI and then the breakdown will be 20/80 for each additional registrant after that.
- Having a contract in place covering two quarters was discussed so that we may review the status of the partnership and whether it is worth continuing.
- The PR committee will aid in getting the word out for the workshops
- It was concluded that credentialing maintenance requirements needs to be researched further so that we may offer these courses through the Central Florida Chapter
- Ian and Clarice are working on spreading the word on the scholarship. Scholarship info needs to be posted on website.
- Ian and Clarice working on EGB growth.
- Karen Stiles will be holding a 1 hour workshop on credentialing maintenance.
- Alberto is working on a partnership between the American Society of Engineers (ASSE) and the Chapter. He will also discuss attending another BOMA meeting with Alexa and setting up a table.
- We also discussed how we could begin to visit elementary and middle schools and provide presentations on sustainability. Rob will follow up with his contact for Legacy Middle School.
- Kristy will be attending a presentation at a school next week that Robin D. will be giving.

New assignments:

- Alberto will be facilitating the committee's monthly meetings and providing meeting minutes.

- Kristy and Karen will be taking charge of the chapter's credentialing maintenance program and handling all scheduling, course selection, and correspondence with Brightworks and PPI.
- Carrie Hubbel (not present) will be asked to take the lead on educational opportunities provided at conventions on PR's targeted list. TBD if Carrie will end up in this role, based on her interests and desired involvement in the committee.